

RAVI URBAN DEVELOPMENT AUTHORITY



PRE-QUALIFICATION DOCUMENTS

BUILDING WORKS

RAVI URBAN DEVELOPMENT AUTHORITY

151 Abu Bakar Block, Garden Town Facing Canal, Lahore

Ph. # 042-9333531-37

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1: BRIEF OF THE PROJECT:

The Ravi Urban Development Authority (RUDA) has taken up development of Chahar Bagh Society in Ravi Riverfront Urban Development Project (RRUDP). At present, the development works are in progress.

For construction of multistorey buildings in Chahar Bagh, RUDA, hereinafter called “The Employer” intends to pre-qualify the constructors/contractors (for a period of one (01) year) before engaging in bidding process to ensure that only technically and financially capable firms, having adequate managerial capacity, are invited to submit bids. The scope of work includes construction of multi-storey buildings including allied components. The approximate cost of these components will be Rs. 7000 million.

2: INSTRUCTIONS TO APPLICANTS

2.1 Submission of Applications

2.1.1 Original application for prequalification addressed to the Executive Director Engineering, RUDA shall be received in a sealed envelope, to be delivered by hand or through registered mail or by Courier to the office of the Executive Director Engineering, RUDA, 151-Abu Bakar Block, Garden Town Facing Canal, Lahore. On the said Envelope, the following should be clearly mentioned:

“Application of Pre-qualification for

“MULTISTOREY BUILDING WORKS AT CHAHAR BAGH”

INCOMPLETE APPLICATIONS OR APPLICATIONS RECEIVED AFTER THE DUE DATE/TIME SHALL NOT BE ENTERTAINED.

2.1.2 The name and mailing address of the Applicant shall be clearly mentioned on top left side of the envelope.

2.1.3 The applications and supporting documents shall be made out and submitted in the English language duly signed. Information in any other language shall also be submitted along with its English translation, duly signed.

2.1.4 The Applicants must respond to all queries and provide complete information as advised in this document, failing which the Employer may reject the application.

2.1.5 The Applicants may seek any clarification regarding the project, prequalification documents or evaluation criteria from the following office before the last day of submission of applications.

“Executive Director Engineering, RUDA,
151-Abu Bakar Block, Garden Town Facing Canal, Lahore ”

2.2 Qualification Criteria

2.2.1 General

Pre-qualification will be based on all the criteria given in succeeding paras 2.2.2 to 2.2.7 regarding the Applicant’s Basic Eligibility, Experience Record, Personnel Capabilities, Equipment Capabilities and Financial Soundness and as demonstrated by the Applicant’s responses in the forms attached to this letter. If the applicant has worked as subcontractor then the subcontractor’s experience and resources shall only be taken into account in determining the applicant’s compliance with the qualifying criteria and shall not be considered for the main contractor / firm. However, consortium or Association of firms and Joint Venture experience & resources shall be considered.

2.2.2 Basic Eligibility

Only the firms fulfilling the following basic requirements shall be considered for further evaluation (relevant documents to be attached):

- i. Registration with PEC in Category “C-A” with specialized category CE-09, CE-10, CE-11, CE-21, BC-01, BC-02, BC-03, EE-04, EE-05, EE-06, EE-07, EE-10, EE-11, ME-01, ME-02 & ME-03.
- ii. Memorandum of Association of the Firm.
- iii. Income Tax registration certificate, PRA registration certificate, Valid Electrical License.
- iv. Judicial Affidavit on stamp paper duly notarized declaring that the firm has not being Black Listed.

- v. Annual Audit Report for the last three years duly prepared by Chartered Accountant.
- vi. Completion of Projects with work components (either independent project for each component or part of any main project with minimum required value) as described in section 2.2.4 “Work Experience”.
- vii. All information and supporting documents required under this pre-qualification document complete in all respect.

Note:-

1. The firms failing to fulfill the basic eligibility criteria will be disqualified and will not be evaluated further.
2. In case of a Joint Venture, the lead partner shall fulfill the basic eligibility criteria at serial No.2.2.2 (i) to (vii). All other members of JV should be at least “C-2 or above” category firms and must individually qualify the eligibility criteria except at serial No.2.2.2 (vi) & (vii) which is to be fulfilled by the lead partner only.
3. In case an applicant firm wants to demonstrate experience of a project executed under JV arrangement, it must submit JV agreement clearly showing percentage share of all partners of JV. If the JV agreement showing percentage of the partners is not attached, the submitted project will not be considered during evaluation.
4. All information and supporting documents required under this prequalification should be complete in all respect.
5. The application submitted by a joint venture of two (02) or more firms shall comply with the following requirements:
 - a. The application and in case of a successful application, the form of Contract Agreement shall be signed so as to be legally binding on all partners;
 - b. One of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;
 - c. The partner-in-charge shall always be duly authorized to deal with the Employer regarding all matters related with and/or incidental to the execution of works as per terms and Conditions of Contract and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on the behalf of the Joint venture;
 - d. All partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the

authorization mentioned under Sub-para (b) above as well as in the Form of application and in the Form of Contract Agreement (in case of a successful application); and

- e. A copy of the agreement entered into by the joint venture partners shall be submitted with the application stating the conditions under which it will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partners without prior written consent of the Employer.

2.2.3 Weightage/Marks

The weightage / distribution of the marks is as given below:

1. Work Experience	35
2. Financial Soundness	30
3. Equipment Capabilities	20
4. <u>Personnel Capabilities</u>	<u>15</u>
Total Marks	100 Marks

Note:-

- Minimum 50% marks are necessary in each category.
- Minimum 65% overall marks are necessary for prequalification.

2.2.4 Work Experience

Marks for work experience of the Constructor or JV shall be awarded on the basis of following criteria:

Sr. #	DESCRIPTION / CRITERIA	MAX MARKS	REMARKS
i)	<p>Projects of similar nature and complexity completed over last 10 years:</p> <p>Multi-Storey Building Work (as individual work or as work project components in a project) not less than 1200 Million</p> <p>(10 marks for at least 2 projects and full marks for 5 or more projects, in between 2 to 5 projects proportionate marks)</p> <p>(No marks for less than 2 projects)</p>	20	<p>No marks if completion / performance certificate (Showing project cost) issued by the client is not attached.</p> <p>For evaluation of project cost, no escalation on project cost will be assumed from the date of completion to present.</p>
ii)	<p>Projects of similar nature and complexity in hand:</p> <p>Multi-Storey Building Work (as individual work or as work project components in a project) not less than 2,000 Million</p> <p>(06 marks for at least 2 projects in hand and full marks for 4 or more projects, in between 2 to 4 projects proportionate marks.)</p> <p>(No marks if less than 2 projects)</p>	12	<p>No marks if Acceptance letter/Award letter and Performance certificate is not attached (Showing project cost) issued by the client is not attached</p>
iii)	<p>Satisfactory report from executing agency / organization where already performed and listed at Sr. No. (i) above:</p> <ul style="list-style-type: none"> • Full 03 marks for each project's performance declared as "good" (up to a max. of 5 projects) • 01 mark for at least 02 project's performance declared as "satisfactory" (up to a max. of 5 projects) • No marks for project performance declared as "unsatisfactory or less than 02 projects" 	3	<p>No marks if the performance report is not attached (Showing project cost) issued by the client.</p>

	Total Marks of Working Experience	35
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2.2.5 Financial Soundness:

Credit Marks for financial position of the Constructor or each member of JV shall be awarded on the basis of the following criteria.

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
i)	Available Bank Credit Line Limit a. 6 Marks if the available bank credit line limit is equal to 1000 Million. b. For limit less than 1000 Million, use following weight age $6 \times (A/1000)$ c. For the limit more than 1000 Million but less than 1500 Million use following weight age $6 + (A/1500) \times 4$ A= Available Bank Credit Line Limit in Million Rs. d. Full Marks are given in case of credit line limit is 1500 Million or more.	10	No marks if bank credit line certificates are not attached.
ii)	Average Working Capital a. 6 Marks if the average working capital in last three years is equal to 1000 Million. b. For capital less than 1000 Million, use following weight age $6 \times (A/1000)$ c. For the capital more than 1000 Million but less than 1500 Million use following weight age $6 + (A/1500) \times 4$ A= Average working capital in last three years in Million Rs. d. Full Marks are given in case capital is 1500 Million or more.	10	No marks if relevant certificates are not attached.
iii)	Bid Capacity a. 6 Marks if the net bid capacity is equal to 1000 Million.	10	Net Bid Capacity = Available capital - 20% of the cost of all balance works in hand Available Capital = Available Bank credit line + Average

	b. For bid capacity less than 1000 Million, use following weight age $6 \times (A/1000)$ c. For bid capacity more than 1000 Million but less than 1500 Million use following weight age $6 + (A/1500) \times 4$ A= Bid capacity in Million Rs. d. Full Marks are given if bid capacity is 1500 Million or more.		working capital of last 03 years as per statements.
	Total Marks of Financial Soundness	30	

2.2.6 Equipment Capabilities (Tools & Plants)

Credit Marks for the Equipment Capabilities (tools & plants) of the contractor or JV shall be awarded under this category using the following criteria:

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
(i)	Computerized Concrete Batching Plant 30 CuM/hr capacity (2 Nos.)	4	No marks if the manufacturing certificate / Purchase certificate / ownership proof is not attached. Proportionate marking if equipment is less than the minimum required number. Capacity of the equipment / Plant should be clearly mentioned
(ii)	Transit Mixer 6 CuM capacity (6 Nos.)	2	
(iii)	Concrete Pump (02 Nos.)	4	
(iv)	Placing Boom (01 Nos.)	1	
(v)	Mechanical/Hydraulic Crane at least 20 ton (1 No.)	2	
(vi)	Excavator (4 Nos.)	2	
(vii)	Dumper Truck (6 Nos.)	2	
(viii)	Pile Boring Rig Machine (3 No.)	2	
(ix)	Loader (2 Nos.)	0.5	
(x)	Total Station for Surveying (2 Nos.)	0.5	
	Total Marks of Tools & Plants	20	

Note:- Contractor will certify on Stamp Paper that above mentioned Tools and Plants will be exclusively available for the Project. This Stamp Paper is mandatory.

2.2.7 Personnel Capabilities

Credit Marks for personnel capabilities of the contractor or JV shall be granted on the basis of the following criteria:

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
i)	Graduate Engineers		
	<ul style="list-style-type: none"> 03 Nos. of Professional Civil Engineers with at least 20 years of overall experience each. (1 mark for each) 	3	Attach CV's and copies of relevant degree, experience certificates, affidavit of employee on judicial stamp paper and pay slips for last six months, No marks if documents are not attached.
	<ul style="list-style-type: none"> 08 Nos. of Registered Civil Engineers with at least 10-years of experience. (0.5 mark for each) 	4	
	<ul style="list-style-type: none"> 01 Nos. of Registered Electrical Engineer with at least 5-years of experience. (1 mark for each) 	1	
	<ul style="list-style-type: none"> 01 Nos. of Registered Mechanical Engineer with at least 5-years of experience. (1 mark for each) 	1	
ii)	DAE Holders		
	<ul style="list-style-type: none"> Associate Engineers (DAE) with at least 10 years' experience: <ul style="list-style-type: none"> 08 No. Civil (0.25 mark for each) 02 No. Mechanical (0.25 mark for each) 02 No. Electrical (0.25 mark for each) 	3	Attach CV's and copies of relevant diploma, affidavit of employee on judicial stamp paper and pay slips for last six months, No marks if documents are not attached.
	<ul style="list-style-type: none"> 04 Nos. of Surveyors (At least 01 Year diploma/certificate) with at least 5 years of experience (0.25 Marks for each) 	1	
	<ul style="list-style-type: none"> 01 No. MBA/M.Com/ Master in Finance/CA/ACCA/ACMA related degree with at least 5 years of experience of management 	1	
	<ul style="list-style-type: none"> 2 No. BBA/B.Com with at least 5 years of experience In Finance and management or both (0.5 marks for each) 	1	
	Total Marks Of Personnel Capabilities	15	

Note:- Prequalification for the project is based upon the documents / information provided by the applicant firms. In case, if any of the document / information found incorrect / fake/ fiddled, the prequalification shall be cancelled and the firm will be blacklisted.

2.3 Joint Venture (JV)

2.3.1 A Joint Venture intended to submit a bid must comply with the following requirements: -

a) Following are minimum qualification requirements: -

- i) The lead partner shall meet not less than 50 percent of all qualifying criteria given in paras 2.2.2 to 2.2.7 heretofore.
- ii) The joint venture must collectively satisfy the criteria of paras 2.2.2 to 2.2.7 for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity.

b) Any change in a prequalified JV after prequalification, shall be subject to written approval of employer prior to deadline for submission of bids. Such approval may be denied if: -

- (i) Partner (s) withdraw from a JV and remaining partners do not meet the qualifying requirements.
- (ii) The new partners to a JV are not qualified individually or as another JV.
- (iii) In the opinion of employer, a substantial reduction in competition would result.

a) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and bid shall be submitted with a copy of the JV agreement providing the joint and several liabilities with respect to the contract.

2.3.2 The prequalification of a JV does not prequalify any of its partners individually or as a partner in any other JV or association. In case JV is not eligible or not prequalified, individual qualification of JV member will not be taken into account for any further process.

2.3.3 Each member of a JV shall be jointly and severally liable for all information submitted and for the performances of any all obligations of the respective/relevant JV.

2.4 Conflict of Interest

2.4.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed

as Engineer for the contract, over the last five years. Any such association could result in disqualification of the applicant.

2.5 Updating Prequalification Information

2.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the prequalification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

2.6 Other Factors

2.6.1 Only firms and JVs that have been prequalified under this procedure shall be invited to bid. A firm can only participate in the bidding process either as a single entity individual or as a JV but not both. If a firm submits more than one application/bid, singly or as a member of a JV, all applications/bids of such firm (singly and as member of a JV) shall be rejected.

2.6.2 The Employer reserves the right to:-

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended.
- b) Reject or accept all application
- c) Cancel the prequalification process and reject all applications.
- d) The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, maybe debriefed if solicited.
- e) The employer shall inform the applicants who have not been prequalified.
- f) The Employer may divide the whole work into various packages/groups.
- g) The Employer reserve the right to put a limit on the number of packages to be awarded to a single firm/JV

2.6.3 All applications are being submitted at the risk and cost of the Applicants and the Employer shall not, under any circumstances, be liable for any such acts in case of an unsuccessful application or in case the Employer exercise any of its powers under para 2.6.2.

Annex-A

Letter of Application

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and email address]

Date:.....

To:

.....

[name and address of the Employer]

Sir,

1. Being duly authorized to represent and act on behalf of..... (hereinafter the “Applicant” or “Applicants” as the context so permits), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract(s) under the*[name of the Project to be listed by the User/Employer]* project:

SR. #	Description of Contract	Contract No.
1		
2		
3		
4		

{Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign and date the deletion. If the prequalification refers to only one contract, delete this note and spaces for additional contract references}.

2. Attached to this letter are copies of original documents defining:

(a) The Applicant's legal status;

(b) The principal place of business of the Applicant(s); and

(c) The date and place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).

3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek any clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information as is deemed necessary and requested by yourselves or such authorized representative for the purpose of verification of the statements and information provided in this application, or with regard to the resources, experience, and/or competence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons for further information, if needed.

Contact 1-----

Telephone 1-----

Contact 2-----

Telephone 2-----

NOTE: For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter. Application by joint ventures should provide information on separate sheet information for each party to the application.

5. This application is made with the full understanding that:

(a) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;

(b) Your Agency reserves the right to:

(i) Amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and

(ii) Reject or accept any application, cancel the prequalification process, and reject applications; and

(c) Your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.

(d) Your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

NOTE: *Applicants who are not joint ventures should delete para 6&7 and initial the deletions.*

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.

7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.

(a) Signed so as to legally bind all partners, jointly and severally; and

(b) Submitted with a Joint Venture agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.

8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a JV)	For and on behalf of (name of Applicant or lead partner of a JV)

Application Form A-1

General Information

All individual firms and each partner of a Joint Venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

Where the Applicant proposes to use named subcontractors for critical components of the Works or for work contents in excess of 10 percent of the value of the whole Works, the following information should also be supplied for the specialist subcontractor(s).

1	Name of Firm	
2	Head Office Address	
3	Telephone	Contact Person: Name: Title:
4	Fax	Telex
5	Place of incorporation/Registration	Year of incorporation/registration

Nationality of Owners		
	Name	Nationality
1		
2		
3		
4		
5		

Application Form A-2

General Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a Joint Venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past years (upto max 10 Years).

Use a separate sheet for each partner of a joint venture.

Annual Turnover (Construction only)		
Year	Turnover (in Pak Rupees)	Turnover in Millions.
1.		
2.		
3.		

Application Form A-3

Joint Venture Summary

Names of all Partners of a Joint Venture	
1. Lead Partner	
2. Partner	
3. Partner	
4. Partner	
5. Partner	
6. Partner	

Total value of annual construction turnover, in terms of work billed to clients,

Annual Turnover Data (Construction only; Pak Rupees, Millions)				
Partner Name	Form A-2	Year 1	Year 2	Year 3
1. Lead Partner				
2. Partner				
3. Partner				
4. Partner				
5. Partner				
6. Partner				
	Total			

Application Form A-4**Particular Experience Record**

Name of Applicant or partner of a joint venture

To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: “**Instructions to Applicants**”.

On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a similar nature and complexity to the contract for which the applicant wishes to qualify, undertaken during the last ten years. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the applicant or by each partner of a Joint Venture.

Where the Applicant proposes to use named subcontractor(s) for critical components of the Works or for work contents in excess of 10 percent of the value of the whole Works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.

Application Form A-5

Contracts of Similar Nature and Complexity

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1	Name of Contract
	Country
2	Name of Employer
3	Employer Address -----
4	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ----- -----
5	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency.....Currency..... Currency.....
7	Value in Pak/Rs. (In case of foreign currency work, the conversion rate of execution period will be applicable.).....
8	Date of Award.....
9	Date of Completion.....
10	Contract Duration (Years and Months)

	_____ Years _____ Months
11	<p>Specified Requirements</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>



Application Form A-6

Current Commitments/Works in Progress

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

Application Form A-7

Personnel Capabilities

Name of Applicant

For specific positions essential to contract implementation, Applicants should provide the names of candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets of CV's.

1	Title of Position
	Name of Prime Candidate
2	Title of Position
	Name of Prime Candidate
3	Title of Position
	Name of Prime Candidate
4	Title of Position
	Name of Prime Candidate
5	Title of Position
	Name of Prime Candidate
6	Title of Position
	Name of Prime Candidate

Application Form A-8

Equipment Capabilities

Name of Applicant

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para2.2.6 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	Name of manufacturer	Model and power rating
	Capacity	Year of manufacture
Current Status	Current location	
	Details of current commitments ----- -----	
Source	Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	Name of owner	
	Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

Application Form A-9

Financial Capability

Name of Applicant or Partner of a Joint Venture

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets of last three (3) years should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize documented information in Pak Rupees (equivalent at the current rate of exchange at the end of each year) for the previous three years.

Financial information in Pak Rs.	Detail of Last three year		
	Year 1	Year 2	Year 3
1. Annual Turnover			
2. Profit before Interest & Tax			
3. Interest Paid			
4. Total assets			
5. Current assets			
6. Total liabilities			
7. Current liabilities			
8. Profits before taxes			

9. Profits after taxes			
10. Total Debt			
11. Total Equity			

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 2.2.5).

Source of financing	Amount (Pak Rs.)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

Application Form A-10

Litigation History

Name of Applicant or Partner of a Joint Venture

Applicants, including each of the partners of a Joint Venture, should provide information on any history of litigation and/or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of a Joint Venture.

Year	Award for or Against Applicant	Name of client, cause of litigation/ arbitration, and matter in dispute	Disputed Amount(current value Pak Rs.)

Application Form A-11

Past Performance

Organization Name: _____

Sr. No	Description	Remarks		
		A (good)	B (satisfactory)	C (unsatisfactory)
1	Managerial capabilities			
2	Planning capabilities			
3	Execution capabilities			
4	Equipment capabilities			
5	Quality of the executed works			
6	Handling of urgency of works			
7	Execution of mega projects			
8	Litigation History			
9	Safety measures			
10	Fulfillment of Project time period			

Note: Certificate should be signed by an officer not below the rank of SE/Director Works showing name, designation, department and official contact number.

Application Form A-12

Engineers Details

Name of Firm/Contractor:-----

Summary of Salary and Income Tax of Engineers

Sr. No.	Engineer's Name	PEC No.	NTN	Monthly Salary	Total Paid Salaries of Last Three Years (Jan. 2019 to Jan. 2022)	Tax Deposited	Net Salary Paid
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note:- Add CV's, PEC certificate, affidavit of employment and pay slips for last six months of all the Engineers